

STUDENT _____ GRADE _____ DATE _____

CRESSET CHRISTIAN ACADEMY
INTERNATIONAL STUDENTS
REQUIREMENTS FOR ENROLLMENT

1. **(Minimum of one year enrollment is required.)**
2. **Completed application and application fee**
 - a. _____ Application received
 - b. _____ Application fee received
3. **Christian:** Students will be given opportunities to decide to follow Jesus Christ as Savior. It is preferred that students live with a family active in a local Christian church. The student's parents must agree to support the statement of faith and the Christian philosophy of education as taught at CCA.
 - a. _____ Church of homestay family: _____
_____ Parental Support for Statement of Faith
4. **Family-school Affirmation:** Signed by both parents and student.
 - a. _____ Parents
 - b. _____ Student
5. **Living arrangements:** We require all of our students to be living with a family. We have no independent students. The sponsoring family must arrange with the student's parents for insurance and right to sign for emergency medical care.
 - a. _____ Insurance provided: Company name _____
 - b. _____ Emergency medical care approved
6. **New Student Interview Sheet:** Students in Grades 6-12 must complete this document in their own handwriting.
 - a. _____ Document completed
7. **References:** Two recent teachers, school principal, and church pastor or staff member should fill out appropriate forms and fax, mail, or send them with the application.
 - a. _____ Teacher _____ Principal
 - b. _____ Teacher _____ Pastor or church staff member of home church
8. **Transcript of Grades:** For high school students, all grades previously earned during Grades 9-12 must be documented. For students applying for grades below 9th, at least the prior year's grades must be presented.
 - a. _____ Transcript provided
9. **Birth Certificate or copy of Passport**
 - a. _____ Birth Certificate or passport copy.
10. **Immunization and Physical Exam:** Required immunizations are 5 DPT, 4 polio, 2 MMR, 3 HIB, 3Hepatitis B. A physical exam is required of all students new to Cresset before the first day of school.
 - a. _____ Proof of required immunizations
 - b. _____ Proof of physical exam
11. **Ability to pay:** Documentation must be presented that verifies the student's ability to pay annually for room, board, and school expenses. This is a requirement of the United States Immigration and Naturalization Service.
 - a. _____ Documentation (bank statement, certified copy of account holding, etc.)

12. **International Home Address:**

13. **International Phone Number and Email Addresses for parents are required:**

14. **Host family Address:**

15. **Host family Phone Number:**

16. **Parental guidance.** The parents of the international student agree to keep in weekly contact with the homestay guardian. **Who will be responsible for academic and/or behavior problems?**

17. **Interviews.** An on-site or distance interview by SKYPE with the student is required. The principal and/or the international student officer will ask for an interview with the family with whom the international student will be living.

- a. _____ Student interview
- b. _____ Homestay family interview

18. **International Student Processing Fee.** After we receive the documentation above and the principal has accepted the student into the school, we will prepare a United States INS Form I-20 to allow legal passage into the United States. At that time, the International Student Processing Fee is due. **The student is expected to report to the school to begin class by the date stipulated on the I-20, or have the possibility of being denied entrance into the school.**

- a. _____ I-20 prepared, enrollment date _____
- b. _____ Annual International Student Processing Fee paid

19. **Conferences during the school year.** The student and guardians will meet with the Principal when requested during the school year—at least 3 times—to measure progress.

- a. _____ 1st meeting
- b. _____ 2nd meeting
- c. _____ 3rd meeting

20. **Wilson Language Program:** Cresset Christian Academy does not offer a standard ESL program. However, we do provide a Wilson Language Course that we **require** all international students to partake in. This course helps students work on basic grammar and English speaking skills.

21. I have read the above requirements and agree to abide by them.

SIGNED _____ (Parent)	Date _____
a. _____ (Guardian)	Date _____
b. _____ (Student)	Date _____