



# Cresset Christian Academy

3707 Garrett Road, Durham, NC 27707

(919) 489-2655

FAX - (919) 354-8009

## APPLICATION FOR EMPLOYMENT

*Please attach a resume, transcripts, and a photograph. If certified, please attach a copy of your certificates. If not certified, please attach a copy of your fingerprint clearance. Please answer all questions (including information contained in a resumé).*

<b>Name</b> _____				
Last	First	Middle	Social Security #	
<b>Address</b> _____				
Street	City	State	Zip	
How long at this address? _____		Home Telephone No. (____) _____	Work Telephone No. (____) _____	
Best time to call _____		E-mail _____		
<b>How did you hear about Cresset?</b> _____				
_____				
<b>Emergency Contact:</b>				
_____		_____		
Name		Relationship		
_____		_____		
Address		Telephone		

### Position or assignments desired in order of preference:

- |   |   |
|---|---|
| <p>_____ Preschool Teacher</p> <p>_____ Middle School Teacher (6-8)/Subject Preference _____</p> <p>_____ Lower School Foreign Language Teacher</p> <p>_____ Music Teacher</p> <p>_____ Art Teacher</p> <p>_____ Computer Teacher</p> <p>_____ Administrative Staff _____</p> <p>_____ Guidance/Counseling</p> <p>_____ Development Director</p> <p>_____ Coach / Sports Preference _____</p> <p>_____ Substitute Teacher</p> | <p>_____ Elementary Teacher (K-5) / Grade Preference _____</p> <p>_____ High School Teacher (9-12) / Subject Preference _____</p> <p>_____ Upper School Foreign Language Teacher</p> <p>_____ Band Instructor</p> <p>_____ Physical Education Teacher</p> <p>_____ Librarian</p> <p>_____ Finance/Business Manager</p> <p>_____ Office Staff _____</p> <p>_____ Development Assistant</p> <p>_____ Teacher Assistant</p> <p>_____ Other _____</p> |
|---|---|

CRESSET CHRISTIAN ACADEMY is a ministry of CRESSET BAPTIST CHURCH. The doctrinal position of the school and church must agree. Creset Baptist Church is an active member of the Southern Baptist Convention and is in harmony with that convention. The articles of faith listed below will clarify both the church and school position. Nondiscriminatory with regard to race, color, gender, or national origin.

### ARTICLES OF FAITH

1. We believe the Bible to be the inspired, infallible, inerrant Word of God which is the only absolutely true and authoritative guide for man's relationship to God and his life here on earth.
2. We believe that there is one God, eternally existent in the persons of the Father, Son, and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential.
5. We believe in the resurrection of both the saved and lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
6. We believe in the spiritual unity of believers in our Lord Jesus Christ.
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
  - As a ministry of Creset Baptist Church it should be understood that Baptist teachings and policy shall not be infringed upon by either faculty or curriculum.
  - Doctrines such as the priesthood of the believer, eternal security, Gifts of the Spirit shall not be compromised to make the Academy more appealing to non-Baptist groups.
  - No doctrine shall be fostered that is in direct conflict to or in disagreement with the doctrine of Creset Baptist Church.

I am in agreement with the articles of faith and agree to teach in support of and not contrary to these positions. I also agree to support the administration and my fellow teachers.

---

Signature

---

Date

### Authorization for Inquiries

I authorize investigation and/or verification of all matters contained in this form and hereby release CCA, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

---

Signature

---

Date

**Please attach photograph below**

**Education** Please start with school last attended.

	School Name and Address	Dates Attended Month/Year	Major/Minor or Field of Study	Degree or diploma Earned	Average Grade or Grade Point (A=4.0)
Graduate Work					
College					
College					
High School					
High School					
Other					

List Honors, Awards, or Achievements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List participation, membership, and / or offices held in associations, organizations, government, sports, and church groups.  
\_\_\_\_\_  
\_\_\_\_\_

List any conferences or seminars you have attended.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special Abilities – Please list any sports or other activities you would be able to sponsor, advise, coach, or direct.  
\_\_\_\_\_  
\_\_\_\_\_

**Certification**

Certified in \_\_\_\_\_ Certificate Number \_\_\_\_\_

Certificate Issued by \_\_\_\_\_

Certified in \_\_\_\_\_ Certificate Number \_\_\_\_\_

Certificate Issued by \_\_\_\_\_

Certified in \_\_\_\_\_ Certificate Number \_\_\_\_\_

Certificate Issued by \_\_\_\_\_

**Experience**

Total years experience applicable to position applied for: \_\_\_\_\_

Have you been dismissed or fired from any position during the past 10 years? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you been convicted of a crime against a person (assault, battery, armed robbery, child abuse, child neglect, any sexual misconduct, etc.)? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes to either of the above, please explain. \_\_\_\_\_

**Employment History** Please list most recent employer first.

Employer \_\_\_\_\_ Dates Employed \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Job Title \_\_\_\_\_ Type of Work \_\_\_\_\_ Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Who was your direct supervisor? \_\_\_\_\_

What was your level of job satisfaction? (1=very dissatisfied; 5=extremely satisfied) 1 2 3 4 5

Why? \_\_\_\_\_

Employer \_\_\_\_\_ Dates Employed \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Job Title \_\_\_\_\_ Type of Work \_\_\_\_\_ Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Who was your direct supervisor? \_\_\_\_\_

What was your level of job satisfaction? (1=very dissatisfied; 5=extremely satisfied) 1 2 3 4 5

Why? \_\_\_\_\_

Employer \_\_\_\_\_ Dates Employed \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Job Title \_\_\_\_\_ Type of Work \_\_\_\_\_ Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Who was your direct supervisor? \_\_\_\_\_

What was your level of job satisfaction? (1=very dissatisfied; 5=extremely satisfied) 1 2 3 4 5

Why? \_\_\_\_\_

\*\*\*Please use a separate sheet of paper, if necessary\*\*\*





## References

Please give names, addresses, and phone numbers of seven references who have known you for a **minimum of one year** who may be contacted. If any of the categories do not apply, please substitute an additional name. **Please do not include relatives or fiancé(e).**

1. **Pastor**

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2. **Other Spiritual Leader** (i.e., Bible study leader)

Title/Occupation \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. **Professional/Business**

Title/Occupation \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

4. **Professional/Business**

Title/Occupation \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

5. **Former Employer**

Title/Occupation \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

6. **Peer/Friend**

Title/Occupation \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

7. **Peer/Friend**

Title/Occupation \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_